

Dev Sanskriti Vishwavidyalaya



Admission Policy



कुलपिता
वेदमूर्ति तपोनिष्ठ
पं. श्रीरामशर्मा आचार्य

Kulpita
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“There is need for an educational institution which could mould its students into Noble and Enlightened Human Beings, Selfless, Warm Hearted, Compassionate and Kind”



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Approved By: Academic Council



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Applicability and Admission Philosophy

This policy applies to the selection and admission of applicants to all University accredited courses.

Our aim is to attract the most talented students, irrespective of background, combine precepts of practical knowledge and spiritual education to create truly enlightened and confident citizens and potential leaders who demonstrate impact, excellence and distinctiveness in their chosen field. The University's Mission, Vision, Identity and Strategic Plan can be found at: www.dsvv.ac.in

At DSVV we select our fresh batches from a large group of very qualified candidates. we treat every applicant as an unique individual, taking great care to make our admission decisions fair, thorough and sensitive. No single grade, factor, score or activity will automatically gain or deny you admission in DSVV. We are interested in students who can be successful at DSVV, while taking full advantage of all the university has to offer and enriching our campus community.

Further We aim to:

1. Recruit students from wide range of backgrounds, who we believe have the potential and motivation to succeed on our diverse programs and who could also make a valuable contribution to university life.
2. Foster a diverse learning community in which our students will meet the people from different cultures, thereby enhancing their skills, critical reasoning, teamwork and communication and thus preparing them for successful participation in their chosen careers and roles.

DSVV welcomes applications from candidates regardless of their background and aims to eliminate discrimination on the grounds of gender, race, nationality, ethnic or national origin, sexual orientation, political beliefs, religious beliefs or practices, disability, marital status, family circumstances, parental/career status, or any other inappropriate grounds.

DSVV aims to provide accurate information and advice to prospective students concerning its opportunities for undergraduate and postgraduate study, which will help them to make an informed choice regarding the programs which must suit their interests and skills.

We recognize that making an application for higher education is an important decision and it is committed to provide potential applicants with accurate and clear information from the outset.

The university recruit students by:

1. Providing a clear and transparent admissions information to prospective applicants
2. Operating a fair and effective admissions process
3. Ensuring the consistent application of policy across university
4. Equal opportunities within the legal framework of Republic of India

Introduction

1. This policy sets out the University's aim for the admission of students.



2. It describes the principles and processes followed by the university to select and admit new students to undergraduate and postgraduate studies.
3. This policy covers applications for all levels of study and in all faculties of University.
4. This policy should be read in conjunction with Admissions related information given in DSVV website and DSVV prospectus.
5. Information available in the DSVV website and prospectus may supersede the information available in this policy.

Definitions

1. “we/us/our” means Dev Sanskriti Vishwavidyalaya (also referred to as the “University” or DSVV)
2. “you/your” means an applicant to DSVV University or registered student of DSVV University
3. “program” means your prospective or registered program of study or research leading to an award of the University (sometimes referred to as a “course”)
4. “offer” means the offer of a place by the University on a program subject to the terms and conditions set out in this document

Governance

Policy in respect of admissions is monitored and developed by office of Vice Chancellor / Pro Vice Chancellor through Admission Cell.

Admission committee is chaired by Vice Chancellor / Pro Vice Chancellor and is responsible for:

1. The formation of university policy and guidelines in respect of student access and admission
2. Overseeing the implementation of these policies and guidelines
3. Ensuring that admission staff is trained and receive adequate support to do their job
4. Ensuring that assessment methods comply with institutional guidelines
5. Reviewing admissions practice and preparing reports on need basis

Admission Cell is responsible for implementing University admissions policy within the particular context of each department.

Responsibility, Monitoring and Review

Admission Cell and Examination Cell have a joint responsibility for the monitoring and review of admissions policies in place for taught programs.

Matters relating to the recruitment and admissions practices/policies for research programs such as PhD, DLitt and DSc programmes will be monitored and reviewed by PhD Cell.



Dev Sanskriti Vishwavidyalaya

This policy is reviewed on need basis to ensure it complies fully with any changes in legislation and continues to support the Vision and Values of the University.

The Admission Cell:

1. Manages the admissions process and procedures
2. Provides advice and support to enquirers and applicants
3. Accesses applications and makes offers
4. Processes decisions on applications
5. Accesses tuition fee status
6. Delivers training
7. Develops and manages effective systems and management information for recruitment and admissions.
8. Admissions office also assists in:
 - a. registration of courses at the start of every academic semester
9. Counsel's students on selection of various electives which are mandatory apart from core courses

Minimum Entry Requirements

1. Minimum entry requirements are set to ensure that a student is only admitted to a course when the University believes that the student can undertake the course with a reasonable prospect of success.
2. Meeting minimum entry requirements allows an applicant to be considered for selection, however not all applicants who meet the minimum entry requirements for a course will be selected.
3. When approving minimum entry requirements, DSVV expects to see:
 - a. Evidence based selection
 - b. No unfair or unnecessary barriers for students access to university courses.
 - c. Facilitation of recognition or credit of prior study or work experience for entry into university courses

English Language Requirements (Selected Courses Only)

Whether you are applying to the DSVV as a home or overseas student you will need to satisfy minimum English language entry requirements for your application to be considered.

International Applicants whose first language is not English, and who lives/studies in a non-majority English-speaking country are required to have an appropriate grade/score in an approved English language examination.



You can upload scan of original IELTS / TOEFL / Pearson PTE scores along with your online application submission or can also send a copy of test results via regular post. University shall also administer a paper and pencil test prior or on your arrival.

Conflict of Interest

1. Members of the University Staff must disclose in writing to the office of Vice Chancellor / Pro Vice Chancellor, any close personal relationship, personal, significant philanthropic or financial interest pertaining to any applicant for admission to the University prior to the selection of students.
2. Staff must commit that they will not bias for any decisions affecting applicants where a potential, perceived or actual conflict of interest arises due to a relationship with an applicant. Staff should also fill a disclaimer form for the same.
3. Admission Cell members must:
 - a. disclose to the office of Vice Chancellor / Pro Vice Chancellor, before the selection process starts, any circumstances where a potential conflict of interest could arise
 - b. not participate in any way in decisions affecting the selection and admission of an applicant where a potential or actual conflict of interest has been identified.
4. PhD Cell Staff involved in selection into graduate research courses must:
 - a. disclose to the office of Vice Chancellor / Pro Vice Chancellor, before the selection process starts, any circumstances where a potential conflict of interest could arise
 - b. not participate in any way in decisions affecting the selection and admission of an applicant where a potential or actual conflict of interest has been identified.
5. Members of staff who fails to provide disclaimer form may be subject to disciplinary proceedings under University policy.



Assessment and Selection

Applying

Applications for undergraduate and postgraduate courses can be submitted as per the instructions displayed on www.dsvv.ac.in

Academic admissions criteria

1. The University will publish the typical academic admissions criteria for all of its offered Programs. This information will be included in both its print and digital prospectuses and also on the DSVV web site.
2. Academic admissions criteria published on the University website will be the most up-to-date for the concerned academic session and will always take precedent over that contained in hard copy publications, and/or third-party web sites.
3. Typical academic admissions criteria represent the usual level of academic attainment an applicant is expected to achieve prior to being admitted to that program. These criteria are not intended to provide a guarantee that all applicants who satisfy the criteria may be offered a place, nor that all applicants to be made an offer will receive an identical offer to one another.
4. The University receives many more applications than it has places available and as such, the admissions process is competitive. Achievement (or predicted achievement) of relevant qualifications does not itself guarantee an offer of admission.
5. The University may consider the context in which an individual's academic attainment to date has been achieved and may take into account other social contexts.
6. Reservation regulations as per Government of Uttarakhand

Selection Process

We use a variety of factors to select our first-year class from those admissible candidates.

1. Academic and Artistic Potential
 - a. If you are applying for academic programs, your achieved and pending academic qualifications will be a significant factor.
 - b. We pay close attention to your curriculum rigor and grades you have earned and work you have accomplished.
 - c. For programs in arts your artistic performance will be significant factor in the admissions decision.
2. Standardized Testing
 - a. All applicants need to undergo in-house designed entrance test.
 - b. Standardized test scores add to our knowledge of your ability, but we don't make decisions simply on the basis of test scores alone.
3. Personal Interview
 - a. Academic course specific assessment



- b. Soft skills assessment
4. Where required, own statements of interest in the course and for research degrees, research proposal.
5. Where required, relevant work or other professional experience
6. Where required, a portfolio or original sample of applicant's work
7. Interest in DSVV
 - a. By showing an interest in learning more about DSVV, you can enhance your performance in the admissions process.
 - b. We strongly recommend that you have a campus visit before applying for any course in DSVV.
8. Extracurricular Activities
 - a. Your nonacademic activities including extracurricular accomplishments, part time jobs, hobbies and community service also play a very important role in admission process.
 - b. We also consider leadership, motivation, out of class recognition, community and volunteer service and other experiences while making admission decisions.
 - c. By looking at this nonacademic information, we develop a sense of your personality, motivation and responsibility.
 - d. Our students make DSVV an exciting campus. The positive qualities and diverse experiences you bring with you will enrich our community.
9. Where required, we also look very closely at the essay and personal statement you may be asked to write.
10. Bhartiya Sanskriti Gyan Pariksha points will also be taken care of during your selection process.
11. DSVV recognizes that students who excel in non-academic areas such as sports can make a specific additional contribution to the University. We may, therefore, for exceptional applicants with elite status, take into account non-academic excellence in our offer-making process based on their performance in interviews:

Time taken to consider an application

We aim to consider applications and make decisions as quickly as possible. However, given the volume, range and quality of applications we receive, we are not always able to make an admissions decision immediately. Where we are not able to make a decision for some time, we contact applicants to explain the situation and let them know when they should expect a decision. Decision would be duly displayed on the prespecified dates. All key dates for processing of applications will be available in the prospectus.

Communicating with Applicants

The University recognizes the importance of keeping applicants informed and aims to provide effective updates at key points during the admissions process. The University normally communicates by email/SMS with applicants.

We send a range of communications to applicants which include the following:

1. Acknowledgment of the receipt of an application if online submission is made



2. Applicants can start tracking the status of their application at DSVV website after three days of submission
3. SMS/email to download admit card
4. SMS reminders before examinations
5. SMS/email intimation of results to successful candidates

In addition to the above, applicants receive communications from academic departments which may include an invitation to visit the University and course-specific information

Offers of entry

Successful applicants will receive an offer of entry from the University. The offer of entry will either be Conditional on the basis of qualifications or requirements yet to be completed or unconditional. Any applicant receiving an offer will receive the University's Terms and Conditions upon acceptance of an offer, which provides further information about the commitments the University and applicant make when the applicant accepts an offer of entry.

Applicants with additional support needs

The University welcomes applications from differently abled people. Currently wheel chair assistance is available in the university campus. Campus is Specially Abled friendly.

Extenuating Circumstances

It is the applicant's responsibility to inform the University of any extenuating circumstances that may lead, or have led to, academic performance that is not truly indicative of their true potential. Extenuating circumstances should be brought to the attention of the relevant admissions team before examination results are released. We would usually expect circumstances affecting assessment to have been taken up with the relevant examination body in the first instance. However, all relevant cases will be considered as part of the decision-making process and the University reserves the right to request further information from any applicant submitting extenuating circumstances. If deemed necessary, and with the applicant's permission, the applicant's academic institution, examination body, doctor or other appropriate third party may be contacted. Decision of University Management will be final for any kind of appeals.

Fraud and Plagiarism

1. DSVV will not admit applicants on the strength of information considered to be either fraudulent or plagiarized.
2. Where an applicant is suspected of having provided a fraudulent or plagiarized application the application will be assessed in the first instance on the basis of standard academic and non-academic selection criteria.
3. If it is recommended that an offer be made, an investigation of the fraud or plagiarism will be carried-out before the final decision is made.
4. The University reserves the right to
 - a. Reject or cancel an application under these circumstances.



- b. Terminate a student's registration.
- c. Request additional information to verify an application
- d. Put application process on hold whilst investigating an alleged fraudulent application

Decision of University Management will be final for any kind of cases.

Cancellation or withdrawal of offer

The Academic Registrar, Vice Chancellor / Pro Vice Chancellor may withdraw an offer or cancel the admission and enrollment of a student where:

1. The person fails to provide documents or to fulfil other requirements specified in the offer of admission by the specified date
2. The offer of admission has been made based on incomplete, inaccurate or fraudulent information provided by the person or a third party on behalf of the person
3. The person fails to enroll in accordance with the offer of admission by the specified date
4. The person arrives late for a semester or does not engage with or genuinely begin his or her studies before a date determined and advised by the University
5. In the reasonable opinion of a dean or the Academic Registrar the person is holding open, or intends to hold open, his or her offer or enrolment for purposes other than genuine study
6. The Academic Registrar determines that it is necessary or reasonable to withdraw the offer in order to fulfil regulatory or administrative requirements or guidelines

Unsuccessful Applicants and Feedback

The University experiences high volumes of applications resulting in competition for places. Regrettably, this means that we are sometimes unable to make offers to, or accept a number of well qualified applicants. If an application is unsuccessful, we will inform the applicant via Application Portal, and will provide the primary reason for the decision.

Financial Aid

Financial aid is available after completion of one year of academic course by the student, and is provided based on academic performance and financial status of student.

More details can be found on Policy for Scholarships.

Useful correspondence and email addresses:

1. Undergraduate/post graduate admissions – admissions@dsvv.ac.in
2. PhD admissions – phdcell@dsvv.ac.in



Legislative and Regulatory Requirements

Data Protection

1. DSVV will not disclose to a third party any details regarding an individual's application without applicant's permission to do so. This policy of non-disclosure includes family members of the applicant except minors.
2. However certain government regulations require the University to release certain information to Indian authorities upon request in order to assist those authorities with the prevention and detection of fraud or other crimes. The university will release the requested information upon receipt of appropriate request from Indian authorities such as police, Home Office (for immigration and related matters), local authorities etc.
3. The University may use anonymized data collected as a part of individual's application for the purpose of fulfilling statistical and reporting requirements.
4. DSVV may share it with other bodies for the purposes of verifying the identity, qualifications or references of an applicant etc.
5. All material supplied by the applicant in connection with the application, including personal statements, folios and work samples, is regarded as confidential with their IP rights as intact. It will only be available to university staff with a genuine need to access it for the purposes of selection, quality assurance, or unsatisfactory progress investigation.
6. Confidential application-related material that the university does not seek to retain will be either disposed of in a manner appropriate for confidential material, or returned to the person who supplied it.

International Applicants.

1. In order to comply with the relevant Indian legislation and immigration regulations, if an applicant is found not to be in a position to meet all Indian Visa requirements for the anticipated full duration of his/her program of study, the University reserves the right to refuse the admission.
2. The University will notify the immigration authorities, where relevant, of any non-arrival or late arrival of an applicant and any subsequent changes to student's enrollment status.

International applicants must submit to the Office of Undergraduate Admission and University Registrar:

1. an international application for admission
2. a non-refundable application processing fee as detailed in prospectus
3. official academic transcripts and English-translated (duly verified) course descriptions of all college-level work completed
4. All international applicants are required to have university-approved health check up
5. English language certification



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When we reform, the world will be reformed

When we transform, the world will be transformed