



DEV SANSKRITI
VISHWAVIDYALAYA

CHAPTER-I

OFFICERS AND OTHER FUNCTIONARIES OF THE UNIVERSITY

1.1 The Chancellor (Section-11)

- 1.1.1 Revered Dr. Pranav Pandya, The Head, All World Gayatri Pariwar shall be the first Chancellor of the University.
- 1.1.2 The Chancellor shall by virtue of his office be the head of the University and over all in charge of all the functions of the University.
- 1.1.3 The Chancellor may, while considering any matter referred to him or suo moto, call for such documents or information from the University, as he may deem necessary and may, in any other case, for any documents or information from the University.
- 1.1.4 Where the Chancellor calls for any documents or information from the University under clause (1.1.3), it shall be the duty of the Registrar to ensure that such documents or information are promptly supplied to him.
- 1.1.5 If in the opinion of the Chancellor, the Vice-Chancellor willfully omits or refuses to carry out the provisions of the Act or abuses the powers vested in him and if it appears to the chancellor that the continuance of the Vice-Chancellor in office is detrimental to the interests of the University, the Chancellor may, suspend the the Vice-Chancellor and after making such enquiry as he deems proper and after providing him an opportunity of being heard, by order, remove the Vice-Chancellor. From the date of suspension order the Vice-Chancellor will not act as such in his office till final decision of the proceeding against him and the Chancellor shall, within his powers, appoint any other person or officer in his place to act as Vice-Chancellor till further regular appointment.
- 1.1.6 The Chancellor Shall, if present, preside at the convocation of the University for conferring degrees and at all other meetings which he deems fit and may delegate such powers as be necessary.
- 1.1.7 The Chancellor shall have the power to advise the Board of Government to nominate observer or boservers who shall from time to time under his advice and directions, decide the policy and frame work within which the Board of Management, Academic Council, Finance Committee and such other authorities hereinafter indicated in the present statues will function and pass resolutions for the proper administration and studies in the University.
- 1.1.8 The Chancellor shall have the power to send any employee/officer of the University on compulsory leave or vary his duties or attach him to any office due to his abnormal or unwated behavior in such abnormal or extra ordinary circumstances which indicate that such employee/officer is unable to perform his duties normally and such power when exercised by the Chancellor would be final and binding on such employed/officer.
- 1.1.9 The Chancellor would be empowered to call for any information(s) / documents (s) of the University of Whatsoever Nature from any officer(s)/employee(s) / board (s) /committee (s) or any body / bodies of the University and to issue directions to take prior approval in such matters as he deems fit.

- 1.1.10 The Chancellor shall be empowered to get the accounts and Balance Sheets audited by any Auditor whose name is not present on the panel.
- 1.1.11 In case of any emergency, the Chancellor would be empowered to create any post and appoint any person as subordinate to any officer of the University to assist the officer in his work while he is on duty or when he is absent due to any reason, either as Deputy or as an Assistant.
- 1.1.12 The Foreign Exchange Account with the bank/financial institutions shall be maintained and operated by the Chancellor along with joint signatory.
- 1.1.13 The Chancellor shall have the power to form committees(s) to carry out study courses and give advice/directions for establishment of Distance Centers in India and/or abroad for Non Resident Indian and other candidates also.
- 1.1.14 During the absence of the Chancellor, for any reason the person nominated by the Chancellor shall act as Officiating Chancellor.
- 1.1.15 That such officiating Chancellor shall not be empowered to create any new policy or framework regarding any aspect of the University.

1.2 The Vice-Chancellor (Section-12)

- 1.2.1 The Vice-Chancellor shall be appointed by the Chancellor from a panel of three persons who shall be recommended by a committee as constituted in accordance with section 12 (ii) of the Act.
Provided that if the Chancellor does not approve of any of the persons included in the panel, he may call for a fresh panel of three persons (other than those already recommended) from the committee and after considering the panel he may appoint any person whom he deems fit to be the Vice-Chancellor.
- 1.2.2 The Vice-Chancellor shall hold office for a term of three years from the date on which he enters upon office.
Provided that Vice-Chancellor may be eligible for reappointment for the post of Vice-Chancellor.
Provided that the Chancellor may direct the Vice-Chancellor after his term has expired to continue in office for such period till his successor assumes the office but not exceeding the period of one year.
- 1.2.3 In case the Chancellor at any time during the tenure of a Vice-Chancellor feels and is satisfied that the person holding the office of the Vice-Chancellor is not able to perform the duties assigned to him as directed under the Act, Statutes, Rules, and Regulations or the Administration of the University is not being and / or cannot be carried out by such a person efficiently, direct him to vacate the office of the Vice-Chancellor even before the expiry of the term.
- 1.2.4 The Vice-Chancellor shall have power to call for any such document(s) and/or information(s) concerning any matter connected with teaching, examination, research, finance or any matter affecting the discipline or efficiency of teaching or of any other nature from any constituent college/Institute/faculty, as he deems fit.
- 1.2.5 If the office of the Vice-Chancellor becomes vacant due to death, resignation or otherwise, or if he is unable to perform his duties due to ill health or any other cause, the Pro-Vice-Chancellor or any person nominated by the Chancellor shall perform the duties of the Vice-Chancellor and in any other case the senior most Professor shall perform the duties of the Vice-Chancellor, until a new Vice-Chancellor assumes office or until the existing Vice-Chancellor is allowed to attend to the duties of his office, as the case may be. Such arrangement shall not exceed for more than one year.
- 1.2.6 The Vice-Chancellor shall be ex-officio Chairman of the Board of Management, the Academic Council, Selection Committee, Delegacy, Examination Committee, Admission Committee, Seniority Committee, Finance Committee and ex-officio member secretary of the Board of Governors.

- 1.2.7 The Vice-Chancellor shall be appointed on honorarium basis but in extra ordinary circumstance, subject to the approval of Shri Vedmata Gayatri Trust could be appointed for salary also. The quantum of honorarium or salary to be paid to the Vice-Chancellor shall be decided by a committee of three persons nominated by the Chancellor from the Board of Governors.
- 1.2.8 The Vice-Chancellor shall be entitled to be present at, and address any meeting of any authority or other body of the University, but shall not be entitled to vote there at unless he is a member of such authority or body.
- 1.2.9 It shall be the duty of the Vice-Chancellor to ensure that the Act, the Statutes, the Rules and the Regulations are duly & faithfully observed.
- 1.2.10 The Vice-Chancellor shall exercise control over the affairs of the University and shall ensure implementation of the decisions of the Authorities of the University.
- 1.2.11 The Vice-Chancellor shall have all the powers necessary for the proper maintenance of discipline in the University or its constituent college/institutions and he may delegate any of such powers to any such authority as he may deem fit.
- 1.2.12 With the prior approval of the Chancellor, the Vice-Chancellor shall constitute, or cause to be constituted, all the Boards, Faculties, Committees or Authorities, as and when necessary, under the Act and the Statutes.

1.3 Pro-Vice-Chancellor (Section-13)

- 1.3.1 Pro-Vice-Chancellor may be appointed by the Vice-Chancellor with prior approval of the Chancellor.
- 1.3.2 The person to be appointed as Pro-Vice-Chancellor must be a good academician, a person of good repute, devoted to work selflessly.
- 1.3.3 The term of office of a Pro-Vice-Chancellor shall be such as may be decided by the Board of Management but it shall not in any case exceed three years or until the expiry of the term of office of the Vice-Chancellor, whichever is earlier.
- Provided that Pro-Vice-Chancellor whose term of office has expired may be eligible for reappointment.
- Provided also that when the office of the Vice-Chancellor becomes vacant and there is no Pro-Vice-Chancellor to perform the functions of the Vice-Chancellor, the Chancellor may appoint a Pro-Vice-Chancellor and the Pro-Vice-Chancellor so appointed shall cease to hold office as such as soon as a Vice-Chancellor is appointed and enters upon his office.
- 1.3.4 The quantum of honorarium to be paid to the Pro-Vice-Chancellor shall be decided by the Board of Management.
- 1.3.5 The Pro-Vice-Chancellor shall assist the Vice-Chancellor in respect of such matters as may be specified by the Board of Management in this behalf from time to time and shall also exercise such powers and perform such duties as may be assigned to him by the Chancellor or Vice-Chancellor.

1.4 Finance Officer (section-16)

- 1.4.1 The Finance Officer shall be appointed by the Chancellor on the recommendations of Shri Vedmata Gayatri Trust. He shall be an honorary officer of the University and his term shall be for three years and may be eligible for reappointment.
- 1.4.2 When the office of the Finance Officer is vacant or when the Finance Officer is, by reason of illness, absence or any other cause, unable to perform the duties of the office, the duties of the office shall be performed by the Registrar or by any such person as the Chancellor may substitute for the purpose.
- 1.4.3 The Finance Officer shall:

- a) Exercise general supervision over the funds of the University and shall advise Chancellor and Board of Management with regard to its financial policies; and
- b) Perform such other financial functions as may be assigned to him by the Board of Management or as may be prescribed by the Statutes and Rules.

1.4.4. Subject to the control of the Board of Management, the Finance Officer shall:

- a) hold and manage the property and investments of the University including properties obtained on lease or otherwise from Shri Vedmata Gayatri Trus;
- b) ensure that the limits fixed by the Board of Management for recurring and non-recurring expenditure for an year are not exceeded and that all funds are spent on the object for which they are/were specifically granted or allotted.
- c) Be responsible for the preparation of annual accounts and the budet of the University for their Presentation to the Board Management.
- d) shall keep a constant watch on the state of the cash and bank balances and on the state of investments and keep the Board of Management well informed about any abnormal variation;
- e) shall be responsible for the maintenance and preservation of account books, registers and documents rrelated thereto, maintained in the University.
- f) shall be responsible for conducting of the internal and statutory audit of the accounts of the University;
- g) watch progress of the collections of revenue and provide expert advice on the possible modes of collection to be followed;
- h) ensure that the Fised Assets Register is maintained upto date and that physical verification is conducted, annually/periodically of such assets in all offices, Special Centers, Specialised Laboratories, Colleges and Institutions maintained by the University;
- i) call for/from any office, Center, Laboratory, Department, Unit, College, Institution or other body maintained by the University, any information(s) or document(s) that he may consider necessary for the performance his duties;
- j) shall exercise supervision over the funds of the Universuty;
- k) may advise the University in any financial matter either suo moto or on his advice being sought;
- l) shall collect the income, disburse the payments and maintain the accounts of the Univer;ers;
- m) shall probe into and bring to the notice of Vice-Chancellor any unauthorized expenditure and other financial irregularities and suggest to the comptetent authority, disciplinary action against persons at fault or responsible.
- n) shall arrange for the conduct of continuous internal audit of the accounts of the University, and shall pre-audit such bills as may be required in accordance with any standing orders in that behalf;
- o) shall perform such other functions in respect of financial matters as may be assigned to him by the Board of Management or the Vice-Chancellor;
- p) shall, subject to the provisions of the Act and Statutes, exercise disciplinary control over all the employees in the audit and Account Section of te University below the rank of Assistant Registrar (Accounts) and shall supervise the work of the Deputy/Assistnat Registrar (Accounts) and the Accounts Officer.

1.4.5 If any difference of opinion arises between the Vice-Chancellor and the Finance Officer on any matter concerning the performance of the functions os the later, the question shall be referred to the Chancellor whose decision shall be final and binding on both the officers.

1.5 The registrar (Section-15)

1.5.1 The Registrar shall be appointed by the Chancellor on the recommendation of a selection committee constituted for this purpose and shall be whole time officer of the University on honorarium or salary basis.

Provided that as per provision contained in Section 39(b), the first Registrar shall be appointed by the Chancellor and he shall hold office for a term of three years from the date he assumes the office of the post.

1.5.2 When the office of the Registrar is vacant or when the Registrar is, by reason of illness, absence or any other cause unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.

1.5.3 The Registrar shall be ex-officio Secretary of the Board of Management and Academic Council but shall be a non-voting member of any of these authorities.

1.5.4 Subject to the provisions of the Act and the Statutes, the Registrar shall have disciplinary control over all employees of the University.

1.5.5 The power of disciplinary control shall include the power to order dismissal, removal, reduction in rank, reversion, termination or compulsory retirement of an employee referred to in the said clause, and shall also include the power to suspend such employee pending inquiry, if any.

1.5.6 No order shall be made under clause (1.5.5) except after an inquiry in which the employee has been informed of the charges against him and given a reasonable opportunity of being heard in respect of those charges and where it is proposed after such inquiry, to impose on him any such penalty, until he has been given a reasonable opportunity, of making representation on the penalty proposed, but only on the basis of the evidence adduced during such inquiry;

Provided that this clause shall not apply in the following cases, notwithstanding that the order is based on any charge (including a charge of misconduct or inefficiency), if such order does not disclose on its fact that it was passed on such basis-

- a) An order of reversion of an officiating promote to his substantive rank.
- b) An order of termination of service of a temporary employee.
- c) An order of compulsory retirement of an employee after he attains the age of fifty years.
- d) An order of suspension.

1.5.7 An employee of the University aggrieved by an order referred to in above quoted clause 2.5.6, may prder an appeal (through the Registrar) to the Disciplinary Committee within fifteen days from the date of service of such order on him. The decision of Committee on such appeal shall be final.

1.5.8 Subject to the provisions of the Act, it shall be the duty of the Registrar-

- a) To be the custodian of all the properties of the university unless otherwise provided for the Board of Management
- b) To issue all notices convening meetings of the various authorities with the approval of the competent authority concerned and to keep the minutes of all such meetings.
- c) To present before the Chancellor copies of the agenda of the meetings of the authorities of the University as soon as they are issued and the minutes of such meetings and any documents or informations called for by the Chancellor from the University.
- d) To conduct the Official correspondence of the Board of Management and the Academic Council.

- e) To exercise all such powers as may be necessary or expedient for carrying into effect the orders of the Chancellor, Vice-Chancellor or various authorities or bodies of the University of which he acts as secretary.
- f) To represent the University in suits or proceedings by or against the University, sign powers of attorney/affidavits and verify pleadings or depute his representative for these purposes.

1.6 Deans of Faculties (Section-14)

- 1.6.1 Every Dean of a Faculty/Campus shall be appointed by the Vice-Chancellor from among the Professors in the Faculties/Campuses for a period of three years and he may be eligible for reappointment.
- 1.6.2 The term of office of the Dean of each faculty shall be three years unless terminated earlier by the Board of Management. If a casual vacancy occurs in the office of the Dean of a Faculty, the senior most Professor and where no Professor is available in the faculty, the senior most Associate Professor in the Faculty shall perform the duties of the Dean.
- 1.6.3 No person shall continue to be a Dean after he has ceased to hold the post by virtue of which came to hold the office of Dean.
- 1.6.4 For the purpose of computing the period during which a teacher has held the office of Dean-
 - a) Any period during which such teacher was prevented from entering upon or continuing in the office of Dean by an order of any Officer of the University or of any court, shall be excluded.
 - b) Any period during which any teacher has, under an order of any officer of University or of any court, been allowed to hold the office of Dean, it being ultimately found that he was not legally entitled to hold such office during that period, shall count towards his term of office of Dean when he gets his turn in future.
- 1.6.5 **The Dean of Faculty shall have the following duties and powers:**
 - a) He shall preside at the all meetings of the Board of faculty and shall ensure that the various decisions of the Board are implemented.
 - b) He shall be responsible for bringing the financial and other requirements of the faculty to the notice of the Finance Officer and Vice-Chancellor.
 - c) He shall take necessary measure for the proper custody and maintenance of libraries, laboratories and other assets of the departments of the faculty.
 - d) He shall have the right to be present and to speak at any meeting of Academic Council pertaining to this faculty but shall have no right to vote unless he is a member of academic council.

1.7 Dean of Students Welfare

- 1.7.1 The Dean of Students Welfare shall be appointed by the Board of Management on the recommendation of Shri Vedmata Gayatri Trust.
- 1.7.2 The teacher who is appointed as a Dean of Students Welfare shall perform his duties as Dean in addition to his own duties as teacher.
- 1.7.3 The term of office of the Dean of Students Welfare shall be two years unless terminated earlier by the Board of Management and the Board of Management shall have the right to reappointment any Dean of Students Welfare on the recommendation of Shri Vedmata Gayatri Trust, keeping in view his past performance as Dean of Students Welfare and his impact and influence on the Students of the University.
- 1.7.4 The Dean of Students Welfare shall be assisted by a set of three teachers selected by him with the approval of Vice-Chancellor who shall perform their duties in addition to their normal duties of teacher. The teachers so selected shall be called Assistant Deans of Students Welfare.

- 1.7.5 One of the Assistant Deans of Students Welfare shall be appointed from amongst the lady teachers of the University on the recommendation of Shri Vedmata Gayatri Trust, who shall look after welfare of the women students.
- 1.7.6 It shall be the duty of the Dean of Students Welfare and the Assistant Deans of Students Welfare to assist the students in the general matters requiring help and guidance and, in particular, to help and advice students and prospective students in-
- a) Obtaining admission to the University and its courses;
 - b) The choice of suitable courses and hobbies;
 - c) Finding residential accommodation;
 - d) Providing for mess arrangements;
 - e) Obtaining medical advice and assistance;
 - f) Securing scholarships, stipends, part time employment and other necessary assistance.
 - g) Securing facilities for further studies in India or abroad and;
 - h) Conducting themselves in proper pursuit of academic studies as to maintain the traditions of the university as laid down in the rules.
- 1.7.7 Nothing contained in the clause 1.7.6 could be claimed as of right by any student of the University but the Board of Management would be empowered to add, amend, alter or repeal any such duties of the Dean of Students Welfare and the Assistant Deans of Students Welfare.
- 1.7.8 The Dean of Students Welfare may communicate with the guardian of the students in respect of any matter requiring their assistance when necessary.
- 1.7.9 The Dean of Students Welfare shall exercise general control over the Superintendent or Assistant Superintendent of Physical Education and the Medical Officer of the university. He shall also perform such other duties as may be assigned to him by the Board of Management or the Vice-Chancellor.
- 1.7.10 The Vice-Chancellor may consult the Dean of Students Welfare before taking any action against a student on disciplinary grounds.
- 1.7.11 The Dean of Students Welfare may be paid such quantum of honorarium out of the funds of the University as the Chancellor may fix.

1.8 Head of Department

The senior –most teachers in each department of the University shall be the Head of that Department. However, it will be open to the Board of Management to remove or change the Head of the Department.

1.9 Librarian

- 1.9.1 The Librarian shall be appointed by the board of Management on the recommendations of committee consisting of the following namely:
- a) The Vice-Chancellor; Chairman
 - b) Two experts in Library Science to be nominated by Shri Vedmata Gayatri Trust-Members
- It shall be the duty of the Librarian to maintain the Library of the University and to organize its service in the manner most conducive to the interest of the teaching and research.
- The Librarian shall be under the disciplinary control of the Vice-Chancellor
- 1.9.2 Until the librarian is appointed under the clause (1.9.1) or until the assumption of charge of his office, the Board of Management may appoint any person as librarian on the recommendation of Shri Vedmata Gayatri Trust for such term and condition as it thinks fit.

- 1.9.3 The terms and conditions for the appointment and continuance of the librarian shall be such as may be approved by the Board of Management.
- 1.9.4 It shall be the duty of the Librarian to maintain the Library of the University and to organise its service in the manner most conducive to the interest for the teaching and research.
- 1.9.5 The Librarian shall be under the disciplinary control of the Vice-Chancellor.
Provided that he shall have a right of appeal to the Board of Management against any order of the Vice-Chancellor passed in the disciplinary proceeding against him.

1.10 The proctor

- 1.10.1 The Proctor shall be selected from amongst the teachers of the University by the Board of Management on the recommendation of Shri Vedmata Gayatri Trust. The proctor shall assist the Vice-Chancellor in the exercise of his disciplinary authority in respect of students of the University and shall also exercise such powers and perform such duties in respect of discipline as may be assigned to him by the Vice-Chancellor in this behalf.

The Proctor shall be assisted by the assistant directors whose number shall be fixed by the Board of Management from time to time.

- 1.10.2 The Assistant Proctor shall be selected by the vice-chancellor in consultation with the protector.
- 1.10.3 The Proctor and the Assistant Proctor shall hold office for one year and they may be eligible for re-selection provided that till his successor is selected, every Proctor or Assistant professor shall continue in office.

Provided further that Board of Management may on the recommendations of the Vice-Chancellor, remove the Proctor before the expiry of the said period.

Provided also that the Vice-Chancellor may remove and Assistant Proctor before the expiry of the said period.

CHAPTER-II

BOARD OF GOVERNORS (Section-19)

2.1 The board of governors shall consist of the following:

- a) The chancellor, who shall be the Chairperson;
- b) The wash answer who shall be the member secretary;
- c) Five persons nominated by the Shri Vedmata Gayatri Trust;
- d) Secretary to the state government in the higher education department for his nominee not below the rank of joint secretary to the state government;
- e) One academician nominated by the University grant commission (UGC);
- f) Two academician nominated by the chancellor;
- g) Three Honorable Members of the Legislative Assembly of Uttaranchal who are preferably at academicians of Uttaranchal and approved by the Chancellor.

Provided that the term of office of member of the Board of Governors accept the Chancellor, the Vice-Chancellor and Secretary to the State Government or is nominee shall be of three years from the date of their nomination/ appointments.

Provided that the three honourable members of Legislative Assembly who are members of the Board of Governor shall cease to hold such post of member as soon as they cease to be member of Legislative Assembly.

- 2.2 The Board of Governor shall be the principle governing body of the University and shall have the following powers, namely:
- a) To review the decisions of the other authorities of the University if they are not in conformity with the provision of Act, Statutes or Rules of the University;
 - b) To approve the budget and annual report of the University;
 - c) To lay down policies to be pursued by the University;
 - d) To make new for additional Statutes or amend or repeal the first Statues;
 - e) To take decision about voluntary winding up of the University; and
 - f) To take decision on the subject of merger/ demerger of the University;
 - g) To approve proposal for submission to the state government.
- 2.3 At least seven member of the Board of Governors shall form the quorum for any meeting of the Board of Governors.
- 2.4 The Board of Governors shall, meeting at least three times in a year at such time and place as the Chancellor thinks fit.
- 2.5 It shall be mandatory for the Board of Governors to nominate an observer or observers on the advice and directions of the Chancellor and such observer or observers shall from time to time decide the policy and frame work within which the Board of Management, Academic Council, Finance Committee, Examination Committee, Admission Committee, Disciplinary Committee and such other authorities/committee is hereinafter in indicated in the present Statutes will function and pass resolutions for the proper administration of the University.

CHAPTER-III BOARD OF MANAGEMENT (Section-20)

- 3.1 The Board of Management cell consists of the following:-**
- a) The Vice-Chancellor;
 - b) A nominee of the University Grant Commission (U.G.C.);
 - c) Five persons, nominated by Shri Vedmata Gayatri Trust;
 - d) Two professor of the University, each from different department, by rotation on the basis of seniority for a period of one year with recommended by the chancellor;
 - e) Two Deans of the faculties has nominated by the chancellor.
 - f) Secretary to the state government in the higher education department for his nominee not below the rank of joint secretary to the state government.
- 3.2 The Vice-Chancellor shall be the chairperson of the Board of Management.
- 3.3 The register shall be the Secretary of the Board of Management but shall not have the right to vote in the meetings of the Board of Management.
- 3.4 The Board of Management Shelby the executive body of the University.

- 3.5 All the members of Board of Management, other than ex- officio members, shall hold office for a period of three years from the date of their nomination for appointment as such.
- 3.6 In case of absence of the Vice-Chancellor in any meeting of the Board of Management due to the any reason, it would be proper for the member is present in the meeting to declare any person out of the five persons nominated by Shree Vedmata Gayatri Trust as member of the Board of Management to the chairperson of the Board of Management for the particular meeting.

Powers and functions of the Board of Management:

- 3.7 The Board of Management shall have the power of Management and Administration of the revenue and assets of the University and the conduct of all institute and academic affairs of the University not otherwise provided for.

- 3.8 The Board of Management is empowered to create and dissolve a delicacy veg and when required for the welfare of the Student of the University in the manner hereinafter described in this statue. 3.9 subject to the provision of this at, the statutes and the rules and regulations, the Board of Management shell, in addition to all other powers vested in it have the following powers, namely:

- a) to create aur abolish, teaching and academic post, to determine the number and emoluments of such post and to define the duties and conditions of service of teachers (clause 8.1) and other academic staff and principles of college and institution nominated by the University;

Provided the Board of Management may consider the recommendations of the academic council in respect of the number and qualifications of teachers and academic staff working in the University;

- b) to appoint such teacher(clause 8.1) and other academic staff as may be necessary and principal of college and institutions maintained by the University on the recommendations of the selection committee constituted from time to time by the Board of Management for the purpose;
- c) if required to fill up temporary vacancies of such teachers (clause 8.1) and other academic staff and principal of college institution maintained by the University on the recommendations of the selection committee constituted from time to time by the Board of Management
- d) to create academic and administrative committee ministerial and other necessary post and to make appointment there are two in the manner described by the act and institute.
- e) to grant leave of absence of any officer of the University other than the chancellor and the Vice-Chancellor and to make necessary arrangements for the discharge of the functions of such officer during absence;
- f) to regulate and inforce discipline among employees in accordance with the act, statutes and rules.
- g) To manage and regulate the functions comma accounts, investments, property business and all other administrative affairs of the University and for that object to a point such agent(s), as it may think fit;
- h) to fix limits on the total recurring and the total non-recurring expenditures for a year on the recommendation of the finance committee;
- i) to invest any amount belonging to the University, including any surplus funds in such stocks, fundss, shares or securities issued by the government of India/ State Government from time to time as it may think fit all in the purchase of any immovable property, with the like powers of varying such investments from time to time;
- j) purchase and except for transfer of any movable property for or on behalf of the University with the prior consent of Shri Vedmata Gayatri Trust.

- k) To sale or transfer any movable property for on behalf of the University with the prior consent of Shri Vedmata Gayatri Trust.
 - l) to provide buildings coma premises, furniture and apparatus and other Paraphernalia needed for carrying on the work of the University;
 - m) to enter into, very, carry out and cancel contracts on behalf of the University with the prior approval of Shri Vedmata Gayatri Trust;
 - n) to entertain, adjudicate upon, and if considered fit, redress any grievance of the employee(s) and students of the University;
 - o) to select the common seal, in insignia and motto for the University and provide for the custody and use of the same;
 - p) to make such special arrangements as may be necessary for the residence of women students;
 - q) To maintain discipline among the students and employees;
 - r) to delegate any of its power to the Vice-Chancellor, the Pro-vice- Chancellor of the Deans, the Registrar, the Finance Officer, or such other employee or authority of the University, or to a committee appointed by it as it may deem fit;
 - s) to maintain a panel of Auditors for the internal and statutory audit of the Balance Sheets and the annual accounts of the Universtity;
 - t) to get the accounts of the University audited internally at such intervals, as it may deem fit;
 - u) to institute fellowships, scholarships, stipends, medals and prizes, etc;
 - v) to provide for the appointment of Visiting Professors, Professors Emeritus, Consultants and Scholars determine the term and conditions of such appointments; and
 - w) to frame rules and conditions for trainee teachers/ trainee employees with respect to their period of training, stipend and other relevant conditions.
 - x) to create, abolish or restructure any department or faculty with the consent of the Chancellor.
 - y) to exercise such other powers and perform such other duties as may be conferred or imposed on it by the Act, or the Statute.
 - z) to appoint and remove examiner and arbitrator and to decide their fees, emoluments, travelling allowances and other allowances on the advice of Academic Council.
- 3.10. The members of the Board of Management, other than members nominated by the state government, shall be the officers of the University
- 3.11. Any matter brought about pending before the Board of Management which is of great importance in the interest of the University or which seems to frame the future policy or framework of the University and / or which seems to affect the functioning of the University may be referred by the Board of Management to the Board of Governors along with its remarks and suggestions.
- 3.12 The Board of Management would be empowered to create and appoint any post as subordinate to any officer of the University in the ordinary course of business to assist him in his work during such officer's presence or absence either as Deputy or an Assistant.
- 3.13 The Board of Management may, by resolution passed by a majority of its total members i.e. at least seven, delegate such of its powers as it deems fit, to an officer or authority of the University subject to such conditions as may specified in the resolution.
- 3.14 Notwithstanding anything contained in the Statutes of Rules and Regulations of the University and subject to the prior approval of Shri Vedmata Gayatri Trust, the Board of Management will have and overriding power over on its subordinate bodies, Committees, Authorities, Officers and Employees of

the University and the Board of Management shall be empowered to intervene in any matter and the decision of the Board of Management shall prevail.

Meetings

- 3.15 The regular meetings of the Board of Management shall be held at least once in every two months at such time and place as the Vice-Chancellor may think fit. Information of all such regular general meetings should be sent to all the members of the Board of Management by the Secretary thereof five days before the due date. If necessary, the Vice-Chancellor can invite other person (s) as “special invitee” to attend such meetings. Provided that emergency meeting of the Board can be convened by the Vice-Chancellor or on the requisition of any three members nominated by Shri Vedmata Gayatri Trust, on twenty four hours notice.
- Further provided that if the vice-Chancellor deems fit, any proposal requiring urgent and immediate attention, can also be pass by distributing it among the members of the Bad of Management andgetting it approved by them.
- 3.16 Seven members of the Board of Management shall form the quorum for any such meeting under this Chapter for the purposes of the convening of the meeting.
- Provided that for the members or two third of the members present, whichever is higher, is necessary. In case the required number of votes in support, is a fraction of one, then it shall be taken to the next higher number.
- 3.17 Any emergency meeting of the Board of Management shall be called only by the Vice-Chancellor or members of Board of Management nominated by Shri Vedmata Gayatri Trust, for which twenty-four hours’ notice would be sufficient.
- 3.18 Copies of agenda of the meeting called and copies of theextract of the minutes hed shall be submitted at the earliest to the Chancellor.

CHAPTER-IV ACADEMIC COUNCIL (Section 21)

- 4.1 The Academic Council shall consist of the following members, namely:-
- a) The Vice-Chancellor of the University- Chair person.
 - b) The Registrar of the University- Secretary
 - c) Two Deans nominated by Chancellor
 - d) Two Heads of the Departments nominated by The Vice-Chancellor
 - e) Five leamed persons nominated by Sri Vedmata Gayatri Trust.
 - f) Two Professors of the University according to the seniority. These Professors will be nominated by the Chancellor for a period of two years.
 - g) Two persons of academic eminence nominated by the Chancellor for a period of three years.
- For category (e) & (g) the learned persons or the persons of academic eminence nominated in the clause must have either of the following qualifications.
- i) must be residing in the premises of Shantikunj for at least 5 years & con tributing to the academic activities of the Shantikunj;
 - ii) professors of eminence & repute, working in any University,

- iii) person who is a head of department of any University and is recognised by other Universities/UGC as scholar by nominating him in their various Academic Bodies or Committees.
- 4.2 All members of the Academic Council, other than the Ex-Officio members, shall hold office for a term of two years from the date of their nominations appointments
- 4.3 Eight members of the Academic Council shall form a quorum for any meeting of the Academic Council.
- 4.4 Subject to the provisions of the Act and this Statute, the Academic Council shall have the following powers, namely:
- a) To scrutinize and make its recommendations on proposals submitted by the Board of Studies through the Faculties with regard to the courses of studies and to recommend principles and criterion on which examiners and the inspectors may be appointed, for the consideration of the Board of Management.
 - b) To report on any matter referred or entrusted to it by the Board of Governors or the Board of Management;
 - c) To advise the Board of Management in regard to the recognition of the diplomas and degrees of other Universities and institutions and in regard to their equivalence with the diplomas and degrees of the University or the Inter-mediate Examination conducted by the various Education Boards recognised by the University;
 - d) To perform in relation to academic matters all such duties and to do all such acts as may be necessary for the proper carrying out of the provisions of the Act and the Statute.
 - e) To exercise general supervision over the academic policies of the University and to give direction with respect to modes of instructions, co operative teaching among colleges and institutions, evaluations and improvements in teaching, research and academic standards;
 - f) To bring about inter-institutional co-ordination by establishing for appointing committee for boards, for taking up projects on inter-institutional basis;
 - g) To consider matter of general academic interest either on its own initiative or on a reference by a college/faculty/campus or the board of Management or any other body to take appropriate action thereon;
 - h) To make recommendation to the Board of Management with regard to:
 - i) Creation of teaching posts in the University and different centres maintained by the University and abolition thereof; and
 - ii) Classification of the posts referred in sub-item (i) and duties attached thereto.
 - i) To formulate and modify or revise Schemes for the organization of faculties and to assign to such Faculties their respective subjects and also to report to the Board of Management as to the expediency of the abolition or subdivision of any Faculty or combination of one Faculty with an other
 - j) To make arrangements for the instruction and mit o students enrolled under the distant education course at centers to be approved by the university;
 - k) To promote research within the University;
 - l) To consider proposals submitted by the Faculties;
 - m) To recognize Diploma & Degrees of other Universities and Instittions and to detrmine their corresponding value in relation to the Diploma & Degree of the University;
 - n) To appoint examiners and their removal if necessary, fixation of their fees, emoluments an traveling and other expenses, with the approval of the Board of Management;

- o) To appoint, whenever necessary, Inspectors or Boards of Inspectors ofr inspecting centers/Institutions/Colleges, applying for affiliation with the University.
 - p) To declare results of the various examinations of the University or appoint committee or officers to do so and to make recommendation regarding the conferment or grant of degrees, honours, diploma, titles ect.
 - q) To publish lists of prescribed or recommended textbooks and to publish syllabi of the prescribed courses of study.
 - r) To report on any matter referred to or delegatd to it by the Board of Management;
- 4.5 The meeting of the Academic Council shall be called under the directions of the Vice-Chancellor.
- 4.6 Copies of agenda of the meetings called and copies of the extract of the minutes held shall be submitted to the Chancellor.

CHAPTER-V

THE FINANCE COMMITTEE

(Section 22)

- 5.1 The composition of Finance Committee will be as follows:
- a) The Vice-Chancellor of the University- Chairman,
 - b) The Finance Officer;
 - c) One member nominated by the Chancellor,
 - d) Three members, out of which one member must be qualified Chartered Accountant, nominated by Shri Vedmata Gayatri Trust,
 - e) One officer not below the rank of Joint Secretar to the State Government.
- 5.2 The Finance Officer shall act as Member Secretary of the Finance Committee and also he shall enjoy voting rights.
- 5.3 Four members of the Finance Committee shall form the quorum for any meeting of the Finance Committee if the strength of the members of the Finance Committee is seven and if the strength is five or six then in such case quorum required shall be at least three.
- 5.4 The term of membership to the Finance Committee shall be two years, however each member shall continue in office till the nomination of his respective successors.
- 5.5 Any expenditure which could not be considered in the budget/financial estimate, shall be referred by the Finance Officer to the Finance Committee, accordingly as follows:
- a) In the case of non-recurring expenditure if it in volves an expenditure of ten thousand up above; and
 - b) In the case of recurring expenditure if it invoke an expenditure of three thousand rupees above;
- Provided that in case of expenditure exceeding Rs. fifty thousand in a single transaction the matter will be re-ferred by the Finance Committee to the Chancellor.
- Further provided that it shall not be permissible for any officer or authority of the University to treat an item which has been split into several parts falling under a budget head as several items of smaller amount and withhold it from the Finance Committee.
- 5.6 The annual accounts and the financial estimates of the University prepared by the Finance Officer shall be laid before the Finance Committee for consideration and thereafter the Finance Committee shall submit it to the Board of Management for approval.

- 5.7 If the Board of Management, at any time after the consideration of the annual financial estimates, i.e. the budget, proposes any revision therein, involving recurring or non-recurring expenditure of the amounts, then the Board of Management shall refer the proposal to the Finance Committee after consulting the Finance Officer and incorporating suitable modifications and the Finance Committee would be bound to follow such proposal.
- 5.8 The Finance Committee shall consider all items of expenditure and shall make and communicate to the Board of Management, as soon as possible, its recommendations thereon.
- 5.9 All proposals relating to creation of posts and those items which have not been included in the budget shall be examined by the Finance Committee and laid in writing with remarks, before the Board of Management for its consideration.
- 5.10 The meetings of the Finance Committee shall be convened by the Finance Officer under the directions of the Vice-Chancellor and all notices for convening such meetings shall be issued by the Finance Officer, who shall keep the minutes of all such meetings.
- 5.11 The regular meetings of the Finance Committee shall be held at least once in every two months to examine the accounts and to scrutinize proposals for expenditure, within the approved budget, at such time and place in University campus or Head office of the University as the Vice-Chancellor deems fit.
- Provided that the emergency meeting of the Finance Committee can be convened by the Finance Officers on the requisition of any two members nominated Shri Vedmata Gayatri Trust, on twenty four hours notice.
- Further provided that if the Vice-Chancellor deems fit, any proposal, requiring urgent and immediate attention can also be passed by distributing it among the members of the Finance Committee and getting it approved by them.
- 5.12 For the passing of any resolution support of at least three members or two third majority of the members present, whichever is higher, is necessary. In case the required number of vote in support is a fraction of one, then it shall be taken to the next higher number.
- 5.13 Monthly financial statements and copies of agenda of the meetings called and copies of the extract of the minutes held shall be submitted to the Chancellor.
- 5.14 The internal audit report of the accounts shall be referred by the Finance Officer to the Finance Committee for discussion and required necessary action, if any.
- 5.15 The statutory audit report of the accounts will be laid by the Finance Officer before the Finance Committee.

CHAPTER-VI

OTHER AUTHORITIES AND BODIES OF UNIVERSITY

(Section 18)

6.1 DELEGACY

- 6.1.1 The delegacy, when created, will be an authority of the University;
- 6.1.2 The Delegacy shall consist of the following:
- a) One nominee of the Chancellor, who shall be the Chairman;
 - b) The Vice-Chairman of the Delegacy;
 - c) The Secretary of the Delegacy,

- d) The Treasurer of the Delegacy,
 - e) The Dean of Students Welfare;
 - f) The Proctor,
 - g) Two persons nominated by Shri Vedmata Gayatri Trust.
- 6.1.3 The Vice-Chairman of the Delegacy shall be appointed by the Board of Management for a period of two years on such terms and conditions as may be laid down in the Rules. He shall be a Professor/Associate Professor of the University. He shall not be eligible for re-appointment as Vice-Chairman after he has served as Vice-Chairman for two consecutive terms.
- 6.1.4 The Board of Management shall appoint a Treasurer and a Secretary in delegacy.
- 6.1.5 The Delegacy shall look after the residence, health and welfare of students of the University
- 6.1.6 The Delegacy shall take all the measures it deems necessary to promote the welfare of students of the University who are not residing in University or College campus and shall, in particular;
- a) Maintain a complete register of such students of the University together with the addresses at which they reside and whether they reside with parents or guardians or not;
 - b) Maintain or approve suitable places of residence for such students;
 - c) Provide for such students literary facilities;
 - d) Maintain a Health Service for such students;
- 6.1.7 The delegacy shall provide the accounts of income and expenditure at the end of each financial year to the Finance Committee. It shall also submit an estimate of its income and expenditure for the coming financial year to the Finance Committee to provide necessary funds.
- 6.1.8 The delegacy shall charge such fees, as may be prescribed by rules, for the welfare and supervision of students and also for regulating its own affairs.
- 6.1.9 The Board of Management is empowered to dissolve the whole delegacy at any time and, if required, to create a new delegacy in which selected members of the previous delegacy may be reappointed.
- 6.1.10 Copies of agenda of the meetings called and copies of the extract of the minutes held shall be submitted to the Chancellor.

6.2 Disciplinary Committee

- 6.2.1 The Board of Management shall constitute, for such term as it thinks fit, a Disciplinary Committee in the University, which shall consist of three persons nominated by it:
- Provided that if the Board of Management considers it expedient, it may constitute more than one such Committee to consider different cases or class of cases.
- 6.2.2 No teacher, against whom any case involving disciplinary action is pending, shall serve as member of the disciplinary Committee dealing with the case.
- 6.2.3 The Board of Management may at any stage, either suo moto or on an application made to it, transfer any case from one Disciplinary Committee to another Disciplinary Committee
- 6.2.4 The functions of the Disciplinary Committee shall be as follows:
- a) To hold inquiry into cases involving disciplinary action against a teacher officer or Librarian of the University.
 - b) To recommend suspension of any teacher or officer, referred to in the abovementioned sub clause (a) pending or in contemplation of inquiry against such teacher or officer,
 - c) In case of the disputes of the students, the Disciplinary Committee shall enquire into the matter and forward its report to the Vice-Chancellor who shall take necessary action;

- d) To exercise such other powers and perform such other functions as may, from time to time, be entrusted to it by the Board of Management.
- 6.2.5 In case of difference of opinion among members of the committee, the decision of the majority shall prevail.
- 6.2.6 The decision of the Disciplinary Committee shall be laid before the Board of Management as early as possible.
- 6.2.7 Copies of agenda of the meetings called and copies of the extract of the minutes held shall be submitted to the Chancellor

6.3 Departmental Committee

- 6.3.1 There shall be a Departmental Committee in each Department of teaching in the University to assist the Head of the Department.
- 6.3.2 The Departmental Committee shall consist of:
 - a) The Head of the Department, who shall be the Chairman.
 - b) All Professors in the Department, and if there is no Professor, then all Associate Professor in the Department.
 - c) In a Department which has Professors as well as Associate Professors, then two Associate Professors by rotations according to seniority for a period of two years.
 - d) In a Department which has Associate Professors as well as Assistant Professors, then one Assistant Professor and in a department which has no Associate Professor, then two Assistant Professors, by rotation according to seniority for a period of two years:
 Provided that for any matter specifically, concerning any subject or specialty, the senior-most teacher of that subject or specialty, if not already included in the foregoing heads, shall be specially invited for that matter.
- 6.3.3 The following shall be the functions of the Departmental Committee:
 - a) To make recommendations regarding distribution of teaching work among the teachers of the department.
 - b) To make suggestions regarding co-ordination in research and other activities in the Department.
 - c) To make recommendations regarding appointment of staff in the Department.
 - d) To consider matters of general and academic interest to the Department.
- 6.3.4 The Departmental committee shall meet at least once in a quarter. The minute of its meeting shall be submitted to the Vice-Chancellor.
- 6.3.5 Copies of agenda of the meetings called and copies of the extract of the minutes held shall be submitted to the Chancellor.

6.4 Examinations Committee

- 6.4.1 The composition of Examination Committee shall be as follows:
 - a) The Vice-Chancellor of the University-Chairman
 - b) Two Deans/ Principals on the basis of seniority for a period of two years.
 - c) Two professors on the basis of their seniority who are not holding the post of Dean/Principal
 - d) One Associate Professor for a period of two years
 - e) Registrar-Secretary
- 6.4.2 The examination committee shall be responsible for the entire examination work of the University and shall work under the immediate control of the Board of Management.

- 6.4.3 The Examination Committee may on the recommendation of the person or persons or the sub-committee debar an examinee from appearing in the examination when such examinee is found guilty of misbehavior or using of unfair means at any examination conducted by the University
- 6.4.4 Copies of agenda of the meetings called and copies of the extract of the minutes held shall be submitted to the Chancellor.

6.5 Admission Committee

- 6.5.1 The composition of Admission Committee shall be as follows:
- a) The Vice-Chancellor of the University-Chairperson,
 - b) Two Deans/Principals on the basis of seniority for a period of two years,
 - c) Finance Officer,
 - d) Registrar –Secretary,
 - e) One member nominated by Chancellor,
 - f) Two members nominated by Shri Vedma Gayatri Trust,
- 6.5.2 The Admission Committee will be responsible for entire admission work in the University and shall work under the immediate control of Board of Management.
- 6.5.3 Copies of agenda of the meetings called and copies the extract of the minutes held shall be submitted to the Chancellor.

CHAPTER-VII BOARDS

- 7.1 The University may in addition to the Boards of Faculties and the Boards of Studies, have the following Boards, namely:
- a) The Board of Research
 - b) The Board of Co-ordination
 - c) Any other Board constituted as and when required by the Board of Management.
- 7.2 The powers, functions and the constitutions of the Boards mentioned in Statute 7.1 shall be such as may be laid down in the Rules.
- 7.3 Copies of agenda of the meetings called and copies of the extract of the minutes held shall be submitted to the Chancellor.

CHAPTER - VIII CLASSIFICATION OF TEACHERS

- 8.1 There shall be following classes of teachers of the University
- a) Professors,
 - b) Associate Professors,
 - c) Assistant Professors,
 - d) Lecturers,
 - e) Trainee Assistant Professors, and

- f) Demonstrators/Trainee Lecturers.
- 8.2 Teachers of the University, as contained in sub-clauses (a), (b), (c) & (d) of clause 8.1, shall be appointed by the Board of Management in the subjects on contract basis on ad-hoc salary or honorarium, as approved by the Board of Management, whereas the Demonstrators Trainee Teachers, as contained in sub-clauses (e) & (f) of clause 8.1, shall be paid stipend, as approved by the Board of Management.
- Provided that part-time Assistant Professors may be appointed in subjects in which, in the opinion of the Academic Council, such Assistant Professors are required in the interest of teaching, or for other reasons. Such part-time Assistant Professors may receive salary, or honorarium, as decided by the Board of Management. Persons working as Research Fellows, or Research Assistants, may be called upon by the Board of Management to act as part-time Assistant Professors.
- 8.3 The Board of Management may, on the recommendations of the Academic Council, appoint:
- 8.3.1 Professors of academic eminence and outstanding merit on special contract, in accordance with the Act in that behalf.
- 8.3.2 Honorary Professors Emeritus, who shall:
- a) Deliver lectures on special subject;
 - b) Guide research;
 - c) Be entitled to be present in meetings of the Board of Faculty concerned and to take part in its discussions but will not have the right of vote,
 - d) Be entitled to attend all Convocations, Provided that a person shall not, merely by virtue of holding the post of a Professor in the Department as an Honorary Professor Emeritus, be eligible to hold any office in the University or in any Authority or Body thereof.
- 8.4 The Principal/Deans and other teachers of constituent college/faculty/Institute shall be employed on contract basis for honorarium, or salary as approved by the Board of Management.
- 8.5 Instructors, or Teaching/Research Assistants may be appointed by Board of Management on such terms and conditions, as may be provided for in the Rules.
- 8.6 Subject to the provisions contained in the rules, the proportion of part-time teachers shall at no time exceed half of the strength of the full-time teaching staff in the department concerned and they shall be paid such amount, either on hourly basis or as per lecture, as envisaged by the Board of Management in the Rules:
- Provided that where the number of teachers in a department is less than four, the appointment of one part-time teacher may be permitted by the Vice-Chancellor.
- 8.7 No part-time teacher in any constituent college/faculty Institute shall hold any other office in that college/faculty/Institute.

CHAPTER-IX CONVOCATION

- 9.1 A Convocation for conferring its degrees, diplomas, and other academic distinctions may be held by the University once in a year on such date and at such time as the Board of Management may fix.
- 9.2 A Special Convocation may be held by the University with the prior approval of the Chancellor.
- 9.3 The Convocation shall consist of the persons decided by the Board of Management from time to time.

- 9.4 The procedure to be observed at the Convocations referred to in this Chapter and other matters connected therewith shall be such as may be laid down in the Rules.
- 9.5 Where the University does not find it convenient to hold the convocation in accordance with Statutes, the de grees, diplomas and other academic distinctions may be handed over personally or despatched to the candidates concerned by registered post.

CHAPTER-X

PART-I

10.1 Conditions of Service of Teachers of University

- 10.1.1 All the teachers of the University shall be appointed on a written contract.
- 10.1.2 A teacher of the University shall at all times maintain absolute integrity and devotion to duty and shall observe the code of conduct as set out, which shall form part of the agreement to be signed by teacher at the time of appointment.
- 10.1.3 A breach of any of the provisions of the Code of Conduct, as set out, shall be deemed to be a misconduct within the meaning of Statutes.
- 10.1.4 A teacher of the University may be dismissed or his services terminated or removed on one or more of the following grounds:
- a) Willful neglect of duty;
 - b) Misconduct;
 - c) Breach of any of the terms of contract of service;
 - d) Dishonesty connected with University Examination or any other work entrusted by the University;
 - e) Scandalous conductor conviction for an offence involving moral turpitude;
 - f) Physical or mental unfitness;
 - g) Incompetence;
 - h) Abolition of the post
 - i) Abandonment of job - continuous absence for period of more than eight days without prior intimation or over staying the leave for more than eight days without further intimation.
- 10.1.5 Not less than one month's notice shall be given by either side for terminating the contract, or in lieu of such notice, salary for one month shall be paid or returned;
- Provided that where the University dismisses or removes or terminates the services of a teacher of the University under clause 10.1.4, or when the teacher terminates the contract for breach of any of its terms by the University, no such notice shall be necessary;
- Provided further that the parties will be free to waive the condition of notice in whole or in part by mutual agreement.
- 10.1.6 The original contract of appointment may be registered with the Registrar on the discretion of the University.
- 10.1.7 No order dismissing, removing or terminating the services of a teacher of the University on any ground (except in the case of a conviction for an offence involving moral turpitude or of abolition of post), mentioned in clause 10.1.4 shall be passed unless a charge has been framed against the teacher and

communicated to him with a statement of the ground on which it is proposed to take action and he has been given adequate opportunity.

- 10.1.8 The Board of Management may, normally within two months from the date of the Inquiry Officer's report, pass a resolution dismissing or removing the teacher concerned from service or terminating his services, therein mentioning the ground (s) of such dismissal, removal or termination.
- 10.1.9 The resolution shall forthwith be communicated to the teacher concerned.
- 10.1.10 The Board of Management may, instead of dismissing, removing or terminating the services of the teacher, pass a resolution inflicting one or more lesser punishments, as it deems fit.
- 10.1.11 The Disciplinary Committee/Authority may recommend the suspension of teacher during the pendency, or in contemplation of an inquiry into the charges against him, on the grounds mentioned in sub-clauses (a) to (e) of clause 10.1.4 of the Statutes. The order of suspension, if passed in contemplation of an inquiry, shall cease at the end of two months of its operation, unless the teacher has in the meantime been communicated the charge or charges on which the inquiry was contemplated.
- 10.1.12 A teacher of the University shall be deemed to have been placed under suspension:
- a) With effect from the date of his conviction, if in the event of a conviction for an offence, he is sentenced to a term of imprisonment exceeding 48 hours and is not forthwith dismissed or removed consequent to such conviction;
 - b) In any other case, for the duration of his detention if he is detained in custody whether the detention is for any criminal charge or otherwise.
- Explanation* - The period of 48 hours referred to in sub-clause (a) of this clause, shall be computed from the commencement of the imprisonment after the conviction and for this purpose, intermittent periods of imprisonment, if any, shall be taken into account.
- 10.1.13 Where the order of dismissal or removal from service of a teacher of University is set aside or declared or rendered void in consequence of any proceedings under the Act or this Statute or otherwise and the appropriate officer, authority or body of the University decides to hold a further inquiry against him then, if the teacher was under suspension immediately before such dismissal or removal, the suspension order shall be deemed to have continued in force on and from the date of the original order of dismissal or removal.
- 10.1.14 During the period of his suspension, the teacher of the University shall be entitled to get subsistence allowance in accordance with the decision of the Board of Management.
- 10.1.15 In computing the maximum period for purposes of Clauses 10.1.8 or 10.1.11 of the Statutes, the period during which a stay order from any court of law is in operation, shall be excluded.
- 10.1.16 The Board of Management shall determine the remuneration/honorarium payable to the teachers for duties rendered by them in regard to the examinations of the University in any academic year.

PART II

10.2 Leave Rules for Teachers of the University

- 10.2.1 Leave shall be of the following categories:
- a) Casual leave
 - b) Privilege leave
 - c) Sick leave
 - d) Extraordinary leave
 - e) Maternity leave

- 10.2.2 **Casual leave** shall be on full pay for not more than 5 days in a month or 10 days (including two local holidays) in an academic session of twelve months and shall not accumulate. It will not ordinarily be combined with holidays, but in special circumstances the Vice-Chancellor may waive this condition for reasons to be recorded in writing.
- 10.2.3 **Privilege leave** may be on full pay for ten working days in an academic session and may accumulate up to a maximum of 30 working days.
- 10.2.4 **Sick leave** may be granted for upto not more than 15 days in one academic session on half pay, subject to the production of valid medical certificate.
- 10.2.5 **Extraordinary leave** shall be without pay, It may be granted for such reasons as the Board of Management may deem fit, for a period not exceeding three months initially, but may be extended for a period not exceeding six months including the earlier three months under specified circumstances.
- 10.2.6 **Maternity leave** be granted on full pay to female teacher for a period which may extend up to three months from the date of its commencement or to six weeks from the date of confinement, whichever is earlier.
- Provided that such leave shall not be granted for more than one time during a single contractual period of employment of the teacher
- 10.2.7 Leave cannot be claimed as a matter of right. If the exigencies of the occasion demand, the sanctioning authority may refuse leave of any kind and may even cancel the leave already granted
- 10.2.8 The authority competent to grant leave will be the Vice-Chancellor, except in the case of extraordinary leave, which will be granted by the Board of Management.

PART III

10.3 Age of Superannuation

- 10.3.1 Subject to the contractual terms of the appointment, the age of superannuation of a teacher of the University shall be sixty years.
- 10.3.2 The date of retirement of a teacher of the University shall be the date immediately preceding the 60th birth day of such teacher;
- 10.3.3 In appropriate cases the Board of Management, in its discretion, may extend the services of its teacher/ employee beyond the age of superannuation;

Provided that a teacher whose date of superannuation does not fall on June 30 shall continue in service till the end of the academic session, that is, June 30 following, and will be treated as on re-employment from, the date immediately following his superannuation till June 30, following;

Provided also that a teacher who is treated to be on re-employment from the date immediately following the date of his superannuation till June 30 following, will be entitled to pay and other benefits admissible.

CHAPTER-XI

PART-I

11.1 Seniority of the Teachers of the University

- 11.1.1 It shall be the duty of the Registrar to prepare and maintain a seniority list in respect of each category of teachers of the University.
- 11.1.2 The seniority among Deans of the Faculties shall be determined by the length of the total period of service they have put in as Deans of the Faculties;
 Provided that when two or more Deans have held the said office for equal length of time, the Dean who is senior in age shall be considered to be senior.
- 11.1.3 The following rules shall be followed in determining the seniority of teachers of the University:
- a) A Professor shall be deemed senior to every Associate Professor, an Associate Professor shall be deemed senior to every Assistant Professor, an Assistant Professor shall be deemed senior to every Lecturer,
 - b) In the same cadre, inter-se seniority of teachers, appointment by personal promotion or by direct recruitment, shall be determined according to length of continuous service in such cadre;
 Provided that where more than one appointment have been made by direct recruitment at the same time and an order of preference or merit was indicated by the selection committee or by the Board of Management, as the case may be, the *inter-se* seniority of persons so appointed shall be governed by the order so indicated;
 Provided further that where more than one appointments have been made by promotion at the same time, the *inter-se* seniority of the teachers so appointed shall be the same as it was in the post held by them at the time of Promotion.
 - c) Continuous services in a temporary post to which a teacher is appointed after reference to a Selection Committee, if followed by his appointment in a substantive capacity to that post shall count towards seniority.
- 11.1.4 Where more than one teacher have the same length of continuous services in the cadre to which they belong, the relative seniority of such teachers shall be determined as below:
- a) In the case of Professors, the length of substantive services as Associate Professor shall be taken into consideration;
 - b) In the case of Associate Professors, the length of substantive service as Assistant Professor shall be taken into consideration;
 - c) In the case of Assistant Professors, the length of substantive service as Lecturer shall be taken into consideration;
 - d) In the case of dispute regarding inter-se seniority within a particular class of teachers, as mentioned in Clause 8.1(a), (b), (c) & (d), the length of substantive service rendered in the immediately preceding lower cadre shall be relevant considerations.
- 11.1.5 Where more than one teachers are entitled to count the same length of continuous service and their relative seniority cannot be determined in accordance with any of the foregoing provisions, then the seniority of such teachers shall be determined on the basis of seniority in age as well as merit, which is to be decided by the Board of Management and whose decision on the subject shall be final and binding.
- 11.1.6 Notwithstanding anything contained in any other provisions of this Statute, if the Board of Management agrees with the recommendation of the Selection Committee, and approves two or more persons for appointment as teachers in the same Department it shall, while recording such approval, determine the order of seniority of such teachers.
- 11.1.7 The Vice-Chancellor shall from time to time constitute one or more Seniority Committee consisting of himself as Chairman and two Deans of Faculties to be nominated by the Chancellor.

Provided that the Dean of the Faculty to which the teachers, whose seniority is in dispute, belong shall not be a member of the relative seniority committee.

- 11.1.8 Every dispute about the seniority of a teacher of the University shall be considered by the Seniority Committee, which shall decide the same, giving reasons for the decision.
- 11.1.9 Any teacher aggrieved by the decision of the Seniority Committee, may prefer an appeal to the Board of Management within fifteen days from the date of communication of such decision to the teacher concerned. If the Board of Management disagrees with the Committee, it shall give reasons for such disagreement and the decision of Board of Management shall be final and binding.

PART II

11.2 Code of Conduct for Teachers/Employees

- 11.2.1 Every teacher employee, conscious of his responsibilities and trust placed in him to mould the character of the youth and to advance knowledge, intellectual freedom and social progress, is expected to realise that he can fulfill the role of moral leadership more by example than by precept, through a spirit of dedication, moral integrity and purity in thought, word and deed;

Now, therefore, in keeping with the dignity of his calling, the following code of conduct is hereby laid down to be truly and faithfully observed by all teachers and employees of the University

- a) Every teacher/employee shall perform his duties, assigned or implied, with absolute integrity and devotion
- b) Neither any teacher/employee shall show any partiality or bias in the assessment of the students, nor shall he victimise anyone.
- c) No teacher/employee shall incite one student against another, or against his colleagues or the Alma Mater.
- d) No teacher/employee shall discriminate against any pupil on grounds of caste, creed, sect, religion, sex, nationality or language. He shall also discourage such tendencies amongst his colleagues, subordinates and students and shall not try to use the above considerations for the improvement of his own prospects.
- e) No teacher/employee shall refuse to carry out the decision of the appropriate bodies and functionaries of the University or the college, as the case may be.
- f) No teacher/employee shall divulge any confidential information relating to the affairs of the University or college, as the case may be to any person.
- g) No teacher/employee of the University/College shall guide the student (s) through tuitions, lectures or teaching classes after the regular classes in the college for monetary gain.
- h) No teacher shall take undertake any job other than what has been engaged by the University/College,
- i) No teacher/employee shall undertake any job for monetary gain, other than what has been assigned to him by the University College.
- j) No teacher employee of the University College shall involve himself in lobbying of any kind in the University.
- k) No teacher/employee of the University College shall take part in active politics.
- l) No teacher/employee of the University/College shall engage himself in political activities, viz. nomination or fighting for election for the Parliament, State Legislatures, local bodies or co-operative bodies.

- m) No teacher employee of the University/College shall take part in any kind of strike, agitation, dharna, illegal and immoral slogan shouting and wall writing or painting or instigate any student or co-teacher to take part in any such activities.
- n) No teacher/employee of the University College will take part in any type of activity pertaining to unionism during the working hours in University campus premises.
- o) No teacher employee of the University/College will collect any donation for union or association while on duty.
- p) No teacher/employee of the University/College will deliver any speech which is derogatory to the interest or against the objects of the University/College.
- q) No teacher/employee of the University/College will involve himself in any act which is against the law of the land.
- r) No teacher/employee of the University/College will involve himself in any act which is against the moral values of an average human being.
- s) No teacher/employee of the University College will involve himself in the business of lending of money on interest.
- t) No teacher employee of the University College will consume liquor or smoke tobacco in any form or engage in drug abuse or chew any pan masala or gutkha or take any kind of intoxicant.
- u) Every teacher/employee of the University/College shall participate in daily prayer, meetings, yagya, hawan etc. programme conducted by the University.
- v) Every teacher/employee of the University/College shall strictly follow the code of conduct of the uniform to be worn in the University or colleges as per rules.
- w) No teacher/employee of the University College shall engage himself in any such activity, which is against the objects of the University and which can be treated as a misconduct in the opinion of the Board of Management. In this regard the finding of the Board of Management will be final and binding.

CHAPTER-XII

OPERATION OF THE FUNDS

[Section 40,41,42]

- 12.1 The operation of the permanent endowment fund, general fund and the development fund shall be maintained in nationalised banks' accounts, post offices or other recognised and reputed financial institutions with the consent of the Board of Governors.
- 12.2 The Chancellor shall be the first signatory out of the joint signatories of the foreign exchange accounts maintained in the bank/financial institutions to be operated by the joint signatures. The second signatory shall be the Finance Officer or any officer nominated by the Chancellor. The funds/donations received from foreign countries in foreign exchange shall be deposited maintained in this foreign exchange account only.
- 12.3 All the accounts shall be opened and operated by the joint signatures of the Finance Officer, who will be first signatory, and a person nominated by the Chancellor from amongst the members of the Board of Governors out of those nominated by Shri Vedmata Gayatri Trust, who will be the second signatory. Provided that Dy. Finance officer shall be authorised to sign the cheques and operate the accounts in the absence of First Signatory.

- Further provided that the Chancellor will nominate a person from amongst the members of the Board of Management out of those nominated by Shri Vedmata Gayatri Trust, to sign the cheques and operate the accounts in the absence of the Second Signatory.
- 12.4 The Chancellor has right to change the signatory/signatories for banking operations of the funds of University vide clause 12.3, if the Chancellor deems fit.
- 12.5 The Finance Officer shall be authorised to invest the permanent endowment fund in fixed deposits) schemes of the nationalised banks, in the Government securities or such other Government schemes, as recommendas by the Board of Governors from time to time,
- 12.6 The Board of Management is empowered to intimate the financial institutions/bodies in which the accounts of the funds of the University will be maintained the names of the authorised signatories along with their attested signatures. The Board of Management is also empowered to intimate the changes, if any in the names of the authorised signatories by passing such regulations.
- 12.7 The Board of Governors is also empowered to direct the financial institutions/bodies running the accounts of the University to discontinue the recognition of the sig. natures of any person who have initiated the operation of the accounts according to Para 12.3 as and when required
- 12.8 Under the unavoidable circumstances the Vice-Chancellor has the right to direct the bankers for stop pay ments of cheques, which have already been issued.
- 12.9 Any financial institutions/body running the account of the fund of the University shall take note of any direction issued by the Board of Governors according to Para 12.7 with immediate effect and cease to operate the account on the basis of signature of such persons. 12.10 The bank accounts of the constituent colleges/institu tions/distant centers shall be maintained and operated by the persons authorised for the same by the Chan cellor or Board of Management.

CHAPTER-XIII
ARBITRATION TRIBUNAL

[Section 31, 32]

- 13.1 An Arbitration Tribunal could be formed for the settlement of the disputes arising out of the contracts or otherwise between employees/teachers and the University.
- 13.2 The Arbitration Tribunal could be formed each time when any dispute arises and would be dissolved with the settlement of the dispute.
- 13.3 The Arbitration Tribunal would comprise of one member appointed by the Board of Management and one member nominated by the employee/teacher concemed and an umpire appointed by the Chancellor.
- 13.4 In case of any dispute being referred to the Arbitration Tribunal, the decision of the tribunal in such matter shall be final and binding on both the parties.
- 13.5 The tribunal shall, on being any dispute referred to it, give proper opportunity of hearing to the employee/ teacher concerned of the University,
- 13.6 If in case any employee/teacher after referring any dispute to the tribunal fails to appear before the tribunal for presenting his case, the tribunal may proceed to hear the dispute exparte.
- 13.7. The tribunal after hearing the dispute in the manner prescribed in clause (13.6) shall pass a decision and cause the copy of such decision to be affixed on the notice board of the office of the University

and the date of fixing of such decision on the notice board shall be deemed to be the date of knowledge of the decision to the employee/teacher, concerned.

- 13.8 The Tribunal while deciding any dispute shall keep in mind the fact of maintaining proper discipline of the University and safeguarding the just interest of the employee/teacher concerned.
- 13.9 The Tribunal shall hear and decide the disputes referred to it by sitting in the University premises only.
- 13.10 The opinion of the umpire of the tribunal would prevail in case of any difference while deciding any dispute referred to it.

CHAPTER-XIV

APPEALS

[Section 33)

- 14.1 An Appeal would be maintainable against the decision of any Officer or Authority of the University or of the Principal of any constituent college if it prejudices any employee/teacher or student of the University of such Constituent College and is preferred before the Board of Management within seven days of service of such decision.
- 14.2 The Board of Management on presentation of any appeal in clause (14.1) shall appoint an Appellate Committee of three members to hear and decide such appeal.
- 14.3 The Appellate Committee described in (clause 14.2) shall consist of Vice-Chancellor or any member nominated by him to represent him, one member from the five persons nominated by Shri Vedmata Gayatri Trust in the Board of Management and one any other member of the Board of Management.
- 14.4 The appellate committee would generally hear the appeal within the premises of the University only.
- 14.5 In case of difference of opinion in deciding the appeal the majority decision will prevail.
- 14.6 If in case any employee/teacher or student of any constituent college after presenting any appeal before the Board of Management fails to appear before the appellate committee for explaining his grievance with the decision passed against him, the Board of Management may proceed to hear the appeal ex-parte.
- 14.7 The appellate committee after hearing the appeal in the manner described in clause (14.6) shall decide the appeal and cause the copy of such decision to be affixed on the notice board of the office of the University and the date of affixation of such decision on the notice board shall be deemed to be the date of information of the decision of appeal to concerned employee/teacher or student of constituent college.
- 14.8 The appellate committee while hearing an appeal shall be concerned with the wider aspect of the dispute and would not go into minor details and technical errors.

CHAPTER- XV

DISQUALIFICATION FROM BEING ANY OFFICER,

MEMBER OF

ANY COMMITTEE OR AUTHORITY OF UNIVERSITY

- 15.1 A person shall be disqualified from being chosen as, and from being an officer or a member of any committee/authority of University, if he:
- a) is of unsound mind,

- b) is an undischarged insolvent,
 - c) has been convicted by a court of law of an offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than three months.
 - d) is found guilty of misconduct by the Board of Management under this Statutes and Rules and Regulations there under.
- 15.2 If any question arises as to whether a person is or had been subjected to any of the disqualifications mentioned in clause 15.1 (a). (b) & (c) above the question shall be referred to the Board of Management and its decision shall be final and no suit or other proceeding shall lie in any civil court against such decision

CHAPTER- XVI

REMOVAL OF THE EMPLOYEES OF THE UNIVERSITY/COLLEGE

- 16.1 Where there is an allegation of misconduct against any employee of the University College, the Authority competent to appoint such employee (hereinafter referred to as the appointing authority), may, by an order in writing, place such employee of the University under suspension and report the circumstances, in which the order was made to the Board of Management.
- Provided that the Board of Management may, if it is of the opinion that the circumstances of the case do not warrant the suspension of employee, revoke such order.
- 16.2 Notwithstanding anything contained in the terms of the contract of appointment or of any other terms and conditions of service of the employees, the appointing authority in respect of employees, shall have the power to remove an employee on grounds of misconduct.
- 16.3 Save as aforesaid, the appointing authority shall remove an employee, on being found guilty, after giving one months notice, or on payment of one months salary in lieu thereof.
- 16.4 All powers relating to discipline and disciplinary action shall rest with the appointing authority.
- 16.5 Where the employee is under suspension at the time of his removal, such removal shall take effect from the date on which he was placed under suspension.
- 16.6 Notwithstanding anything contained in the foregoing provisions of this Statutes, an employee may resign.
- a) If he is a permanent employee only after giving three months notice in writing to the appointing authority or by paying three months salary in lieu thereof,
 - b) If he is not a permanent employee, only after giving one months notice in writing to the appointing authority or by paying one months salary in lieu thereof;
- Provided that such resignation shall take effect only on the date on which the resignation is accepted by the appointing authority as the case may be.
- 16.7 If an employee is placed under suspension pending enquiry, he will be paid subsistence allowance during the period of such suspension as per rules in this respect.
- 16.8 An employee under suspension must be issued charge sheet within two months from the date of suspension.

- 16.9 If the disciplinary authority/appointing authority on the If basis of enquiry report, proposes to impose major penalty or any other disciplinary action, as described in the rules, then in such case the said employee shall be issued a Show Cause Notice.
- 16.10 If the disciplinary authority/appointing authority proposes to take or initiate any major penalty or any other disciplinary action against the employee, which is contrary to the findings of Enquiry Officer, then such order for initiating major penalty or any other disciplinary action, must give reasons thereof.
- 16.11 The disciplinary authority appointing authority may also impose minor penalties against erring employees, according to rules.
- 16.12 The employee, against whom any action initiating or imposing major penalty or any other disciplinary action has been taken, may prefer an appeal before the next senior authority against the order of the authority who has issued such order,
- 16.13 During the pendency of any dispute or enquiry, the charged employee may resign but such resignation shall be subject to the acceptance of the appointing authority.

CHAPTER - XVII
DEPUTATION OF SAMAYDANIS BY
SHRI VEDMATA GAYATRI TRUST

- 17.1 Shri Vedmata Gayatri Trust shall depute any number of samaydanis (Time Donors), those who voluntarily and regularly give their time for furthering the activities of Shri Vedmata Gayatri Trust, created by Vedmoorti Taponishth Pandit Shriram Sharma Acharya and Mata Bhagwati Devi Sharma, both the founders of Gayatri Pariwar, on the terms & conditions fixed by the Trust, to the University College for assisting it in its day-to day administration, studies or any other activity. Such appointment will not be formal. They would be attached with any authority officers on discretion of the committee comprising of the Chancellor, Vice-Chancellor, Registrar and two nominees of Shri Vedmata Gayatri Trust
- 17.2 Such samaydanis shall never have any kind of master and servant relationship with the University/College. However, such Samaydanis shall follow the rules and regulations of the University during the tenure of their deputation thereto.
- 17.3 On the recommendation of the University College, or even on its own, Shri Vedmata Gayatri Trust shall enjoy the exclusive power to recall any of its samaydanis from the University/College, as and when required or deemed necessary by it.
- 17.4 Any dispute regarding the activities of samaydanis in the University/College, shall be referred, along with its report, by the University to Shri Vedmata Gayatri Trust, which shall take necessary action in the matter

CHAPTER-XVIII
TRAINEE TEACHERS/EMPLOYEES

- 18.1 The terms and conditions for the service of trainee teachers/employees shall be governed by the provisions contained in the written agreement entered upon by them with the University.
- 18.2 Such trainee teachers/employees shall not enjoy the master and servant relationship with the University during their training period. However such trainee teachers/employees shall be bound by the rules regulations meant for the regular teachers/employees.
- 18.3 Such trainee teachers/employees shall be paid stipend, as decided by the Board of Management.

- 18.4 It shall be the sole discretion of University to absorb any trainee as a regular employee after the completion of his training and no right for any selection or appointment would accrue to any such trainee.

CHAPTER-XIX HONORARY SERVICES

- 19.1 The University may, subject to its requirement in any field, accept the services of such persons who are voluntarily willing to work without any pay and on honorarium on the terms and conditions of the University and such services shall not come under the purview of master and servant relationship in any manner.

CHAPTER XX HONORARY DEGREES

- 20.1 The Board of management may, on the recommendation of the Academic Council and by a resolution passed by a majority of not less than two-third of the members present and voting make proposals to the Chancellor for the conferment of honorary degrees.
- 20.2 The Board of Management may, by a resolution passed by a majority of not less than two-third of the members present and voting, may propose the withdrawal of any honorary degree conferred on any person by the University.
- Provided that resolution for withdrawal of honorary degree shall be subject to approval of the Chancellor.

CHAPTER-XXI WITHDRAWAL OF DEGREE DIPLOMA CERTIFICATE

- 21.1 The Board of Management may, by a special resolution passed by a majority of not less than two-third of the members present and voting, withdraw any degree or academic distinction conferred on, or any certificate or diploma granted to any person by the University for good and sufficient cause.
- Provided that no such resolution shall be passed until a notice in writing has been given to that person, calling upon him to show cause within such time, as may be specified in the notice, why such a resolution shall not be passed and such resolution shall be passed only after considering the objections and evidence-if any submitted by such person.

CHAPTER-XXII BOARD OF STUDIES

- 22.1 There shall be a Board of Studies for each subject, which is prescribed for degree, diploma or certificate The Academic Council may, with the concurrence of the Board of Management, empower the same Board of studies to deal with two or more allied subjects, whether assigned to the same Faculty or to different faculties
- 22.2 A Board of Studies shall be constituted as follows:

- a) One person nominated by the Chancellor,
 - b) Dean of the Academics (Convener)
 - c) Two persons, having expert knowledge of the subject, nominated by the Vice-Chancellor,
 - d) Two teachers of the concerned department,
 - e) by rotation and in order of seniority.
- 22.3 Members of the Board of Studies shall hold office for a period of three years. In the event of a vacancy occurring during the term of the Board, new member shall be appointed for the remaining period of the tenure of the Board.
- 22.4 The Board of Studies shall have the following functions:
- a) to initiate proposals regarding new courses of study and make suitable changes in the existing course.
 - b) to recommend suitable persons for inclusion in the list of persons eligible for appointment as Internal and External Examiners for the various degrees, diploma and certificates.
- 22.5 At least fifty percent members of the Board are required to form the quorum of meeting.
- 22.6 Every Board shall meet at least once in a year to draw up courses of study for the various examinations with which it is concerned. The courses will be drawn up at least six months ahead of the examination, for which they are intended to be prescribed.
- 22.7 Comments and/or proposals, if any, received from members of the Academic Council, Board of Management or Board of Governors shall be forwarded to the Convener for necessary action.
- 22.8 All the decisions and resolutions passed by the Board shall be put before the Academic Council for its final approval. If the meeting of the Academic Council does not take place before the commencement of the semester for which the course have been drawn, the Vice-Chancellor will be empowered to order the implementation of the decision of the Board, in anticipation of the approval of Academic Council and as soon as the first such meeting of the Academic Council is held, all such decision and resolution of the Board of Studies shall be placed before the Academic Council for its approval.

CHAPTER-XXIII

FEE AND CHARGES

(Section-25K)

- 23.1 The quantum of tuition fee, admission fee, examination fee and other kind of fees chargeable from the students of the University from time-to-time shall be decided by the Board of Management.
- 23.2 The quantum of hostel charges, games charges. Lab charges, Library charges, mess charges and all other kinds of charges, chargeable from the students of the University from time-to-time shall be decided by the Board of Management.

Provided that the decision of Board of Management with regard to quantum of charges shall be subject to approval of Chancellor.

CHAPTER-XXIV

MAINTENANCE DISCIPLINE AMONG STUDENTS UNIVERSITY

(Section-32)

- 24.1 All powers relating discipline disciplinary action relation students University shall vest the Vice-Chancellor, who shall act either suo-moto or on the report of the disciplinary committee University.
- 24.2 The Vice-Chancellor may delegate all or any of his powers, as he deems proper to a Proctor or to such other officer as he may specify in this behalf.
- 24.3 Without prejudice to general powers of Vice-Chancellor relating to the maintenance of discipline and taking such action, as may seem to him appropriate for the maintenance of discipline, the Vice-Chancellor may in exercise of his powers, by order direct that any student or students be expelled or rusticated for a specified period or not be admitted to a course or courses of study in a College, Institution or Department of the University for a stated period or be punished with fine of an amount to be specified in the order or be debarred from taking part in an examination or examinations conducted by the University College, Institution or Department or a School for one or more years, or that the results of the student or students concerned in the examination or examinations in which he or they have appeared be withheld or cancelled.
- 24.4 The Principals of Colleges and Institutions, Deans of Schools of Studies and Heads of Departments in the University shall have the authority to exercise all such powers over the students in their respective Colleges, Institutions, Schools and Teaching Departments in the University as may be necessary for the proper conduct of such Colleges, Institutions, Schools and Teaching Departments.
- 24.5 Without prejudice to the powers of the Vice-Chancellor, the Principals and other persons specified in clause 24.4, detailed rules of discipline and proper conduct shall be made by the University. The Principals of Colleges, Institutions, Deans of Schools of Studies and Head of Teaching Departments in the University may also make such supplementary rules as they may deem necessary for the aforesaid purposes.
- 24.6 At the time of admission, every student shall be required to sign a declaration to the effect that he submits himself to the disciplinary jurisdiction of the Vice Chancellor and other authorities of the University.

CHAPTER-XXV

INSTITUTION OF FELLOWSHIPS, SCHOLARSHIPS, STIPENDS, MEDALS AND PRIZES

(Section-25)

- 25.1 On conditions laid down in the rules, the Board of Management, on the recommendations of the Academic Council and out of the funds of the University or out of donations received may Institute Fellowships, Scholarships, Stipends, Medals or Prizes for the recognition, promotion or encouragement of studies, research or any other desirable quality.
- 25.2 The awards shall be made on the recommendation of committee appointed for the purpose.
- 25.3 The appointment of the aforesaid Committee and the manner of laying down the awards shall be provided by rules.
